

## 1.0 CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Jason Reeves, Chair of the NSCN Board and presiding officer of the NSCN Annual Meeting, called the fourth Annual Meeting to order at 1300 hours via Zoom. As an act of reconciliation, the Chair opened the meeting with the following land acknowledgement:

*The Nova Scotia College of Nursing respectfully acknowledges that we are located in Mi'kma'ki, the ancestral, unceded and unsundered territory of the Mi'kmaq. We recognize the Mi'kmaq as the past, present, and future caretakers of this land, where the territory and its 13 First Nations are covered by the Treaties of Peace and Friendship, which remain effective today.*

*NSCN acknowledges the historic and ongoing systemic barriers and injustices caused by colonization and the resulting inequitable treatment of Indigenous peoples in health care. We recognize colonialism has caused significant barriers to access, participation, representation and success within the nursing profession.*

*Let this acknowledgement serve as a reminder of NSCN's responsibility and commitment to continuous learning, dismantling ongoing legacies of oppression and inequity, and reconciliation to affect meaningful change in the regulation of the nursing profession. We are all treaty people.*

The Chair welcomed the public, registrants and guests joining on-line from across the province, the country and outside Canada to the fourth NSCN Annual Meeting.

The Chair introduced the members of the NSCN Board:  
public representatives: Alana Baxter, Eric Poon, Paulette Anderson, and Robyn Schleihauf; and registrant representatives: Board Vice-Chair Parteek 'Gunny' Brar, Ashley Clements, Claudia Hynes, Krista Smith and Rachel Sullivan.

The Chair introduced Sue Smith, NSCN Chief Executive Officer & Registrar, and the independent auditor from Grant Thornton, Alexandra Harris.

## 2.0 REVIEW OF MEETING FORMAT AND PARTICIPATION

The Chair reviewed the NSCN 2023 Annual Meeting format.

The Chair noted that everyone who registered for the Annual Meeting would have received an email with a link to the Annual Meeting materials, including: the Annual Meeting agenda, the minutes from the 2022 NSCN Annual Meeting, the 2022 NSCN Annual Report, the NSCN By-laws and a resource titled “NSCN 2023 Annual Meeting Participation”.

The Chair described how participants could ask questions by submitting questions via the chat box function at the bottom of their screen and that they would be answered during the Discussion Period. Due to time constraints, any unanswered questions in the chat box would be addressed in writing and shared on the NSCN website and newsletter.

### **3.0 MINUTES FROM 2022 NSCN ANNUAL MEETING**

The Chair submitted the Board approved minutes from the 2022 NSCN Annual Meeting for information. The Chair noted that the minutes had been approved by the Board on February 23, 2023.

### **4.0 NSCN 2022 ANNUAL REPORT**

The Chair invited Sue Smith, CEO & Registrar to join him in presenting the 2022 Annual Report.

The joint report highlighted accomplishments of NSCN in 2022, with a focus on the three strategic objectives and how they were delivered:

- Effective Regulation
- Accountable Regulation, and
- Transparent Regulation

The Chair reported on the approval by the Board to renew the Strategic Ends for the next five years because of how well they have served the organization’s past and current needs on behalf of the public. The NSCN Ends are based on the principles of Right-Touch Regulation.

The CEO & Registrar reported on highlights from the Operational activities in the Annual Report, including:

- New Regulatory Information System
- Key Performance Indicators (KPIs)
- Customer Service Focus
- Diversity and Inclusion
- Supply of Nurses

The CEO & Registrar thanked the NSCN staff and the Board for all their work on behalf of all Nova Scotians. The CEO & Registrar also thanked Jason Reeves, NSCN Board Chair, who’s term comes to an end at the end of May 2023.

The Chair thanked the public, nurses of Nova Scotia and the Board members.

## **5.0 NSCN 2022 AUDITOR'S REPORT**

The Chair reported that the auditor's report was included in the NSCN Annual Report pre-circulated and available on the NSCN website.

The Chair invited NSCN's auditor Grant Thornton to present the 2022 Auditor's Report for NSCN.

The auditor, Alexandra Harris, from Grant Thornton, presented highlights from the 2022 Auditor's Report and financial statements for NSCN for the period of January 1 to December 31, 2022. Highlights from the Statement of Operations, Balance Sheet and Statement of Changes in Net Assets were provided. Alexandra Harris noted that the audit was conducted in accordance with Canadian Generally Accepted Auditing Standards (GAAS). Alexandra Harris reported that, in their opinion, the financial statements were presented fairly and free of material misstatement, and as of December 31, 2022, NSCN was in a healthy financial position.

The Chair thanked Alexandra Harris for the report.

## **6.0 DISCUSSION PERIOD**

The Chair opened the Discussion Period and asked participants to submit their questions about matters raised during the Annual Meeting through the chat box. The Chair asked Heather Totton, Senior Director, Governance and General Counsel to moderate the questions from the chat box.

A number of questions were received from participants in the chat box. The questions were presented to the Chair and CEO for response in the time allotted for discussion.

At the end of the discussion period, the Chair thanked everyone for submitting their questions and noted not all questions could be addressed during the discussion time. The Chair reported that NSCN staff would create a summary of all questions and answers provided during the meeting, as well as including the questions (and related responses) that could not be reviewed during the meeting in a document that would be shared with all meeting participants, be made available on the NSCN website and in the next newsletter.

## **7.0 INTRODUCTION OF NSCN BOARD**

The Chair acknowledged and thanked Board members whose terms had ended in the past year, including Anne-Marie DeLorey, Susan Nasser, Chanda MacDonald, Theresa MacDonald, Betty Thomas and Michael Gillis.

The Chair introduced the newest member of the NSCN Board appointed by acclamation last week, Tricia Lane, a registrant representative.

The Chair reported that as of June 1<sup>st</sup>, Parteek 'Gunny' Brar will become the new NSCN Board Chair and Krista Smith will become the new Board Vice-Chair.

## **8.0 ADJOURNMENT OF ANNUAL MEETING**

On behalf of the Board, the Chair thanked everyone for joining the on-line Annual Meeting.

Having concluded the business for the meeting, the Chair declared the fourth Annual Meeting of the Nova Scotia College of Nursing adjourned at 1400 hours.

Recorded by:  
Marie-Claude Geddry, Administrative Assistant