



NSCN ANNUAL FEE PACKAGE FOR REGISTRANTS

The NSCN Annual Fee Package for Registrants is an open and transparent way to share information with current registrants about their annual licensure fees each year. It is also a way to consolidate all the fee information and answer your most common questions. If you have any questions, contact Registration Services at registration@nscn.ca.

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2023-2024 Annual Licensure Fees

Each year, registrants pay fees to renew their licence and to legally practice in Nova Scotia. The total annual fee includes three separate fees that NSCN collects and distributes:

1. Annual Licensure Fee to NSCN
2. Professional Liability Fee to the Canadian Nurses Protective Society (RN/NPs) and Lloyd Sadd Insurance (LPNs)
3. Harmonized Sales Tax (HST) to the Government

For the 2023-2024 licensure year, there was a small increase of \$1.15 to the LPN annual licensure fee due to an increase in the Professional Liability Protection Fee to Lloyd Sadd Insurance, which took effect January 1, 2023.

For the 2023-2024 licensure year, the total annual fees that registrants must pay are:

Designation	Annual Licensure Fee to NSCN	Professional Liability Protection Fee to Lloyd Sadd Insurance (LPN) and the Canadian Nurses Protective Society (RN/NP)	HST to Government	Total Fee
LPN	\$319.00	\$7.00	\$48.75	\$374.90
RN	\$428.05	\$68.00	\$74.41	\$570.46
NP	\$428.05	\$159.50	\$88.13	\$675.68

Note: This table reflects the 2023-2024 annual licensure fees for each designation.

What is professional liability protection and can I opt-out?

Professional liability protection provides registrants with support and services if ever faced with allegations of professional negligence. Registrants receive professional liability protection from a third-party vendor and the fee is incorporated into their annual licence each year. Nurses in Nova Scotia must have professional liability protection to legally practise nursing and it is not possible to opt-out. LPNs receive professional liability protection through [Lloyd Sadd Insurance](#) and RNs and NPs receive professional liability coverage through the [Canadian Nurses Protective Society](#).

Payment Options

NSCN offers a variety of options for registrants to pay their annual licensure fee each year.

OPTION 1: PAY IN EQUAL INSTALLMENTS

NSCN offers a pre-authorized payment program that gives you the ability to pay your fee for the next licensure year over small monthly payments, rather than pay one lump sum during the renewal process. By the time you renew, you have paid for your licence in full! It is similar to how you might pay for your mortgage or car payment and it is a flexible way to budget for your licence. Sign up is easy and you can opt out at any time. Learn more on how to enroll [here](#).

OPTION 2: PAY THROUGH YOUR EMPLOYER

You may also have the ability to pay for your fee through an employer's payroll deduction program. Payroll deduction programs may differ between employers and some programs are mandatory.

How do I find out if my employer offers payroll deduction?

Contact your employer and ask if they offer payroll deduction.

OTHER PAYMENT OPTIONS

NSCN encourages registrants to explore the pre-authorized payment program or payroll deduction through your employer. NSCN also accepts the following payment options:

- Visa or MasterCard
- Prepaid Visa or MasterCard Credit Card (pre-paid card must have a balance that can pay the entire fee. Multiple cards cannot be used).
- Canadian Certified Cheque, Personal Cheque or Canadian Money Order payable to the "Nova Scotia College of Nursing" (cheque or money order must use precise title. **Use of our acronym NSCN will not be accepted.** Additional processing time of 10 business days required for the transaction to clear the bank)
- E-transfers sent to finance@nscn.ca (e-transfer must include name of registrant, registration number and reason for payment).

If you have any questions about our payment options, contact Susan Crowe, NSCN Finance Officer, at Susan.Crowe@nscn.ca or 902-377-5126

Remember – NSCN cannot process your application and issue you an annual licence until we receive payment.

Licensure Benefits

Registrants receive many benefits from paying their annual licensure fee and holding a licence, including the ability to:

- Legally practice as a nurse in Nova Scotia
- Use the protected titles and designations of “licensed practical nurse or LPN”, “registered nurse or RN” and/or “nurse practitioner or NP”
- Receive professional liability coverage
- Receive expert and professional regulatory consultation services to help support your practice
- Serve on the NSCN Board and Statutory Committees and make decisions that influence nursing regulation and uphold public protection in Nova Scotia
- Serve as a voting delegate and participate in the NSCN annual meeting, Board elections and other special events
- Access to over 100 practice support tools and to attend virtual regulatory education to support your professional practice

Where Do Fees Go?

We live our values of accountability and transparency and are committed to continuing to meet our mandate of public protection by being good stewards of our finances.

In 2022, NSCN distributed fees across four main areas of operation. Most notably, we spent the majority of fees on our legislated mandated services in accordance with the Nursing Act and our mandate of public protection.

Area	Percentage of Fees	Examples
Legislative	40%	<ul style="list-style-type: none"> • Board Governance • <i>Nursing Act</i> Legislation • Complaints and Concerns • Education Program Approval • Registration and Licensing
Registrant	43%	<ul style="list-style-type: none"> • Practice Support Tools • Standards of Practice • NP Regulatory Framework • RN Prescribing Initiative • Customer Experience • Website and Communications • Professional Liability Protection
Operations & Administrative	17%	<ul style="list-style-type: none"> • Human Resources • Information Technology Systems • Finance • Maintenance • Office Administration • Property Lease • File Storage Infrastructure

Note: For a more detailed breakdown of the organization's audited statements, please review the [NSCN Annual Report](#) available in May of each year.